



## AV requirements

### COMPUTER, PROJECTOR AND DISPLAYS

Penny provides her own Apple MacBook Pro and operates it herself from the stage lectern. She does not send slides to be run by the AV team

#### Video

Penny's Keynote is presented from her own MacBook Pro, on a lectern, on the stage

#### Audio

Penny's presentation has video & sound, so please ensure there is, at the lectern, an HDMI lead for video and a separate audio headphone jack for the sound

#### Computer Location

Penny requires her Mac to be on a lectern, on stage with her - *she does not send her presentation to be run by the AV crew*

#### Slide Advancer/Clicker

This is not required. Penny will control her slides herself on stage

#### Microphone

Penny is happy to use a headset or lapel microphone, but not a handheld mic

#### AV Testing/Soundcheck

Penny will arrive at least 1 hr ahead of her speaking slot to check the AV is all working as it should be

#### Comfort Monitors

Penny does not require comfort monitors

#### Lectern

Penny requires a lectern on stage, HDMI lead and audio lead  
She will control her slides from her own MacBook on the lectern

#### No internet access

Penny presents using her own laptop with all videos, audio and content embedded, so no internet access is necessary

*Please ensure the AV system is 'HDCP compliant end-to-end' as any HDCP blocks will prevent video from playing*